

**KENTUCKY BOARD OF LICENSURE FOR LONG-TERM CARE ADMINISTRATORS
SPECIAL MEETING MINUTES
January 18, 2022**

A special called meeting of the Kentucky Board of Licensure for Long-Term Care Administrators was held at the Department of Professional Licensing located at 500 Mero Street Frankfort, KY 40601 and via Zoom on January 18, 2022.

MEMBERS PRESENT

Dr. Keith Knapp
Charlotte Whittaker
Jason Shelton
Mother Christina Murray
Kenneth Urlage, Chair
Eric Hagan
David McKenzie, Vice Chair
Dr. Tuyen Tran

DEPARTMENT OF PROFESSIONAL LICENSING

Kevin Winstead, Commissioner
Chessica Nation, Administrative Section Supervisor
Tasha Stewart, Administrative Section Supervisor
Lori Seay, Board Administrator

OTHER

August Pozgay, Board Counsel

MEMBERS NOT PRESENT

Melanie Eaton
Thomas Davis

CALL TO ORDER

Chair Urlage called the meeting to order at 2:35 p.m.

MINUTES

A motion made by Mother Christina Murray to approve the meeting minutes of January 13, 2022. Dr. Knapp seconded the motion, and the motion carried.

OLD BUSINESS

Mr. Pozgay informed the board that SB 25, which extended the ongoing state of emergency (SOE) to April 14, 2022 and ratified the board's existing memorandums, was signed by the governor.

Dr. Tran made the following motion: If a licensee's renewal period for continuing education hours falls in calendar year 2020 and 2021, the board will waive fifteen (15) hours for each of those calendar years. Motion seconded by Dr. Knapp, carried.

Dr. Tran made a motion to waive fifteen (15) continuing education hours for calendar year 2022. Motion seconded by Dr. Knapp, carried.

Dr. Tran made a motion to replace his first listed motion to read: For those who need to renew in calendar years 2020 and 2021, the continuing education requirements will be waived. Motion seconded by Dr. Knapp, carried.

Dr. Tran made a motion to replace his second listed motion to read: For those who need to renew in calendar year 2022, the continuing education requirements will be waived. Motion seconded by Mr. McKenzie, carried.

Dr. Tran made a motion for Mr. Pozgay to draft guidance of the board regarding continuing education and to authorize Chair Urlage to approve and release the guidance to all licensees. Motion seconded by Mr. McKenzie, carried.

ADJOURN

The meeting ended at 3:59 p.m. due to loss of quorum.

Kenneth Urlage, Chair